African Institute for Economic Development and Planning

61st Meeting of the IDEP Governing Council

Note for the Participants

LOGISTICS INFORMATION NOTE

61st Meeting of the IDEP Governing Council

Dakar (Senegal) | 7-8 October 2026

Dates	7 and 8 October 2026
Venue	IDEP headquarters, Rue du 18 Juin, BP 3186, Dakar
Accommodation	Pullman Dakar Hotel
Languages	French and English (simultaneous interpretation)
Time zone	GMT (West Africa Time)

Thank you for confirming your participation in the 61st Meeting of the Governing Council of the African Institute for Economic Development and Planning (IDEP). We look forward to welcoming you to Dakar.

Please read the following information carefully; it will help you prepare for your journey.

1. GENERAL INFORMATION

The 61st Meeting of the IDEP Governing Council will be held at the Institute's headquarters, Rue du 18 Juin, BP 3186, Dakar (Senegal), on 7 and 8 October 2026.

2. WORKING LANGUAGES

Proceedings will be conducted in French and English, with simultaneous interpretation provided in both languages.

3. VISAS AND ENTRY REQUIREMENTS FOR SENEGAL

Nationals of the countries listed below do not require a visa for a stay of less than three months. They must, however, hold a valid passport or laissez-passer issued by their country, with a minimum validity of six months.

African countries

Benin, Burkina Faso, Cabo Verde, Congo (Brazzaville), Côte d'Ivoire, The Gambia, Ghana, Guinea-Bissau, Guinea, Kenya, Liberia, Mali, Morocco, Mauritania, Niger, Nigeria, Central African Republic, Sierra Leone, Togo and Tunisia.

Other countries

Brazil, Canada, China, Republic of Korea, Djibouti, United Arab Emirates, United States of America, Mauritius, India, Japan, Malaysia and Singapore.

Nationals of countries not listed above must obtain a visa to enter Senegal. Holders of a refugee travel document are also subject to this requirement.

Participants travelling on a diplomatic or service passport do not require an entry visa. They are nevertheless advised to carry their travel authorization (ordre de mission) to facilitate entry.

All participants are requested to carry their personal official letter of invitation and any other documents relating to the meeting.

4. TRANSFER, ACCOMMODATION, MEALS, SUBSISTENCE ALLOWANCE AND TERMINAL EXPENSES

Airport-to-hotel transfer

An IDEP driver will meet you at Blaise Diagne International Airport (AIBD) and take you to the Pullman hotel. The driver will hold a sign marked “IDEP”.

Accommodation and meals

Rooms have been reserved for you at the Pullman Dakar Hotel. The arrangements cover:

- room and breakfast at the hotel;
- lunch served on the IDEP premises during the two days of the Council.

Daily subsistence allowance (DSA)

IDEP will cover accommodation and lunches for the two days of the meeting. The balance of the daily subsistence allowance applicable to Dakar will be paid to you on the second day.

Terminal expenses

IDEP will pay you the sum of CFAF 145,755 (equivalent to US$ 252). This amount is intended to cover terminal expenses related to travel, such as visa fees and home-airport-home transfers.

5. HEALTH REQUIREMENTS

All travellers to Senegal must hold a valid yellow fever vaccination certificate.

6. CLIMATE

In Dakar, October is generally sunny. Average temperatures range from 28 °C (lows) to 31 °C (highs), with a low probability of moderate rain. Light clothing is recommended.

7. TIME ZONE

Senegal is on Greenwich Mean Time (GMT), the West Africa time zone.

8. CONTACTS

For any further information, please contact:

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